

Mr. Ahmad Anabtawi

Al-zahraa Neighbourhood, Jenin, Palestine

EDUCATION AND QUALIFICATIONS

University of Bradford **2010-2011**
MSc in Finance, Accounting, and Management.

Dissertation :

"The Equity Value by Using Multi Methods of Valuation for The Investment Decision in 2010: Case Study: Using GlaxoSmithKline Co." – this study focuses on using discounted cash flow, dividends, earning, and book value in deriving a valuation of GlaxoSmithKline's stock.

Arab American University, Palestine **2002-2006**
BSc in Accounting

EMPLOYMENT EXPERIENCE

Arab American University-Jenin, Palestine March 2013- Recently
Instructor- Accounting Department

Jerusalem Pharmaceutical Ltd (JEPHARM), Palestine April 2007- Dec 2011
Accountant

- Assisted with the preparation of the chart of accounts during the implementation of the new accounting system.
- Assigned as a team member of implementing ERP system (Exact ERP) for finance, sales, purchases, inventory, and costing.
- Deal with basic book-keeping in the accounting cycle of the company.
- Looked after the budgets and made the variance analysis.
- Monitored the company's expenses.
- Prepared the bank reconciliations, with recording all the bank transactions.
- Wrote sales and expenditures reports.
- Prepared the monthly staff salaries' relative transactions as an addition and deduction.

Jafar for Import and Distribution Co., Palestine July 2006- Dec 2006
Accountant

- Deal with basic book-keeping.
- Monitored staff and company expenses.
- Prepared the inventory transactions.

IT/COMPUTER AND TECHNICAL SKILLS

- Sage 50: certificate in basics of using Sage 50 instant accounts.
- MS Excel: years experience preparing data collection and analysis during education and professional career.
- MS Project: receiving training through AMIDEAST- Palestine in MS Project, as well as expertise during the planning and the implementation of the ERP system through Jerusalem Pharmaceutical Co.
- MS word and MS power point: years experience through the education and professional career of preparing reports and presentations.
- Exact ERP system: training and implementation during my work at Jerusalem Pharmaceutical Co.

ADDITIONAL SKILLS PROFILE

Analytical and Learning Skills

- Prepared analytical reports during my study in both BSc and MSc degrees through companies' analysis.
- Able to learn the new tasks and get new knowledge by either work or research for relevant knowledge.

Teamwork Skills

- Worked in teams during my MSc in the university of Bradford to prepare reports for the university, as well as helped in many task within a team during my work experience in implementing Exact ERP.

Work under Pressure

- Worked under pressure during my years work experience performing the tasks.
- During my study as a postgraduate student I had a lot of task to do, particularly during the exam and dissertation periods.

Referees

Referees details available upon your request